

COUNCIL TAX BASE 2011/12
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010

Nature of the decision:

The Cabinet will be requested to give approval to the Council Tax Base, which will be used as the basis for setting the Council Tax level for 2011/12.

Who will make the decision? Cabinet (on the recommendation of Councillor Bowyer)

Timing of the decision? 14 December 2010

Who will be consulted and how?

Persons to be consulted with:

The Council Tax base is calculated as part of a statutory process, based on data relating to the council tax property base. Consultation is not applicable.

Process to be used:

Not applicable.

Information to be considered by the decision makers:

1. The regulations governing the calculation of the tax base (Local Authorities Calculation of Tax Base) Regulations 1992;
2. The tax base report;
3. The level of estimated collection rate and the option to vary the discounts given on second homes and empty properties.

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 29 November 2010 to -

- (1) Director for Corporate Support;
- (2) Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pamela Dean, Council Tax Manager

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SOUTH WEST DEVON WASTE PARTNERSHIP - APPROVAL OF FINAL BUSINESS CASE
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010

Nature of the decision:

South West Devon Waste Partnership (SWDWP): approval of the Final Business Case prior to award of contract.

The South West Devon Waste Partnership is a collaboration between Plymouth City Council, Devon County Council and Torbay Council. Plymouth City Council entered into this Partnership in April 2008 and it is now necessary to approve the Final Business Case, prior to the Project Executive in consultation with the Joint Working Committee awarding the contract via previously approved scheme of delegation within the Joint Working Agreement.

Who will make the decision? Cabinet (on the recommendation of Councillor Mike Leaves)

Timing of the decision? 8 February 2011

Who will be consulted and how?

Persons to be consulted with:

Local community;
Members of the three Councils;
SWDWP Joint Working Committee;
SWDWP Project Executive (Senior Officers Group);
Local MP's

Process to be used:

Meetings/briefings;
Website;
Briefings for Members of the three Councils;
Briefings for local Members of the Parliament;
Council publications.

Since commencing the project in the summer of 2008, communications have been a priority for the Partnership with a steady stream of briefings, exhibitions, presentations and meetings with stakeholders, held on a regular basis or as developments demand.

Information has been provided in a number of formats to ensure accessibility, using:

- Web
- Media and broadcast
- Roadshows in venues close to involved communities
- Briefings and presentations
- Meetings with community groups
- Discussions with elected representatives
- Advertisements
- Newsletters and stakeholder information

Information to be considered by the decision makers:

Final Business Case and associated written reports

Documents to be considered when the decision is taken

Report providing a summary of the Final Business Case and recommendations
Final Business Case.

Background information: Outline Business Case approved by the City Council in 2008 and the Joint Working Agreement signed by the three Authorities in April 2008.

Representations: In writing by 24 January 2011 to -

- (1) Director for Development and Regeneration;
- (2) Councillor Michael Leaves (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Mark Turner, Project Director, South West Devon
Waste Partnership

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**BUDGET ITEM:
SETTING THE 2011/12 BUDGET AND THE COUNCIL TAX
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

To agree the 2011/12 Budget (including the revenue and capital budget and the treasury management strategy) and the Council tax for 2011/12.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

Corporate and Departmental Management Teams;
Key Partners;
Businesses;
General public;
Overview and Scrutiny Management Board;
Cabinet.

Process to be used:

Written reports and meetings, including the Overview and Scrutiny Management Board on 12 and 17 January 2011, to make recommendations to Cabinet on 8 February 2011.

Document to be published on the website.

Information to be considered by the decision makers:

Findings from the Plymouth Report - which covered, performance, public consultation, inspection and other data;
Plymouth City Council's Corporate Plan 2011-2014;
Plymouth City Council's Asset Management Plan 2011-2014;
Quarterly Joint Performance and Finance Reports presented to Cabinet and Scrutiny throughout 2010/11.

Documents to be considered when the decision is taken

Council budget report and associated papers - March 2010;
Quarterly monitoring reports 2010/11;
Medium Term Financial Strategy;
Plymouth City Council's Corporate Plan 2011-2014;
Plymouth City Council's Asset Management Plan 2011-2014;
Cabinet recommendations.

Representations: In writing by 24 January 2011 to -

- (1) Director for Corporate Support;
- (2) Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Brenda Davis, Senior Auditor (Corporate Team)

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**POLICY FRAMEWORK ITEM:
CORPORATE PLAN 2011-14
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

To approve the Corporate Plan 2011-14.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision).

Who will make the decision? City Council (Cabinet Member: The Leader)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

1. Lead officers for related strategies and plans;
2. Plymouth 2020 on priorities;
3. Members of the Council's senior management team;
4. Overview and Scrutiny Management Board;
5. Cabinet.

Process to be used:

1. Plymouth City Council's Corporate Strategy Forum;
2. Corporate and departmental management team meetings;
3. Overview and Scrutiny Management Board meetings on 12 and 17 January 2011 to make recommendations to Cabinet;
4. Cabinet meeting on 8 February 2011.

Information to be considered by the decision makers:

Findings from the Plymouth Report - which covered, performance, public consultation, inspection and other data;
City/Council priorities that emerged from Plymouth Report through Plymouth 2020.
Recommendations from Cabinet.

Documents to be considered when the decision is taken

Medium Term Financial Strategy 2011-14;
Asset Management Plan 2011-14.

Representations: In writing by 24 January 2011 -

1. Assistant Chief Executive;
2. Councillor Mrs Pengelly (Leader).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Fry, Policy and Performance Officer
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**POLICY FRAMEWORK ITEM:
ASSET MANAGEMENT PLAN 2011
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

City Council will be requested to give approval to the Asset Management Plan 2011 update.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

Plymouth City Council's Corporate Strategy Forum;
Members of the City Council's senior management team;
Overview and Scrutiny Management Board;
Cabinet.

Process to be used:

Consultation of written material to and meetings of –
Plymouth City Council's Corporate Strategy Forum;
Plymouth City Council's Corporate Management Team;
Overview and Scrutiny Management Board on 12 and 17 January 2011 to make recommendations to Cabinet;
Cabinet Meeting on 8 February 2011.

Information to be considered by the decision makers:

Asset Management Plan update;
Plymouth City Council's Corporate Plan;
Medium Term Financial Strategy;
Recommendations from Cabinet.

Documents to be considered when the decision is taken

As above for decision makers

Representations: In writing by 24 January 2011 to -

1. Director for Corporate Support;
2. Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

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